

**KAKAMEGA RURAL ROADS WORKERS SACCO SOCIETY LIMITED**

**PROPOSED ECLECTION POLICY**

1. **Definition of terms**

‘Act’ means the Cooperative Societies act Cap 490 Laws of Kenya.

‘Board’ means the Board of Management of the Society.

By-Laws’ means the rules and regulations governing the operation of the Society as approved by the members and registered by the commissioner.

'Rules’ are assigned the same meaning as ‘Act.’

1. **Introduction**

The Board of management is required to formulate election policy to guide the nomination and election process. The Board in exercise of this mandate has come up with a proposed policy to enable members give their input on the same.

1. **Objective**

The aim of this Policy is to maintain credibility in the election of the Society by streamlining the process and ensuring that transparency and fairness is achieve.

1. **Scope**

The Policy shall provide guidelines for election of board members and Supervisory Committee.

1. **Policy guidelines.**

The following shall form the basis to the application and enforcement.

1. The Cooperative Society Act and rules.
2. The Sacco by-laws.
3. Circulars by the Commissioner for Cooperative development and Marketing.
4. Any other law as may be applicable.
5. Prevailing circumstances.
6. **During Election**
7. Identification of voters.
* The Society Staff shall carry out the identification exercise.
* All voters must be members of good standing.
* A register of member shall be availed and checked against all voters.
1. Presiding Officer.
* Election of Board Members and Supervisory Committee shall be presided over by the respective County Cooperative Officer(s).
1. Election and declaration of results.
2. All candidates shall be proposed and seconded by members other than fellow candidates.
3. Voting be by secret ballot or show of hands.
4. Election results shall be announced immediately after voting.
5. The presiding officer shall sign and present the election certificate to the winner(s).
6. The presiding officer shall within one day submit the election results to the Board Chairman.
7. **Election Disputes.**

Board of Management and Supervisory Committee election disputes shall be resolved at the Annual General Meeting.

1. **Election of Board of Management and Supervisory Committee.**

For a member to qualify as a Board/Supervisory Committee member, he/she shall meet the following requirements-:

1. Meet all the membership qualification as set out in the by-laws.
2. Must have a minimum deposits of Ksh.200, 000/= (Two hundred thousand only) as at 31st December of the preceding year.
3. Must have been a member of the Sacco for at least three 3) years and has participated in at least two of the Sacco activities including member Education and any other event organized by the Sacco.
4. Must be a member in good standing.
5. Consistency with Co-operative matters.
6. **Ceasation of office by a Board/ Supervisory member.**
7. Resignation
8. Any other reasonable cause losing in an election.
9. **Period in Office.**
10. Board of Management and Supervisory Committee retirement shall be one third 1/3 rotational basis.
11. The elected officials shall hold office for a period of three (3) years and shall be eligible for re-election upon expiry of their term.
12. Where a Board or Supervisory member ceases to hold office before expiry of his/her term in office, the subsequent elected office bearer shall only complete the remaining term of the outgoing office bearer.

1. **Application, Interpretation and review.**

The Board of management shall be responsible for the application, interpretation and review of the Policy.

**Amendment sheet**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Issue/Revisionno | Subject of Amendment | Reviewed By | Authorized By | Date |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |